

## **Privacy Policy**

*Effective: January 1, 2017*

### **Personal Information**

Generally, you can visit the flybillings.com website without revealing any personal information about yourself. There are times, however, when we may need information from you. Personal information like your name, address, telephone number, and e-mail address is obtained only when voluntarily submitted, such as when you fill out an online form or send us an email. Information that you supply will relate to the customer relationship that Billings Logan International Airport has with you or your organization.

### **How We Use It**

If you choose to provide personal information that we request via the Internet, we intend to let you know how that information will be used. Billings Logan International Airport will use your personal information to fulfill information requests and correspond with you. We may also use the information you supply to:

- Make the website easier for you to use by not having to enter information more than once.
- Notify you about important news, upcoming bids, alerts, or any other information in which you have subscribed to receive.

In the process of administering our site, our website host, CivicPlus, maintains and tracks usage through web server logs. Web server logs provide such information as what types of browsers are accessing our site, what pages receive high traffic, and the times of day our site experiences significant load. We use this information to improve the content and navigation features of our site. It is not used to personally identify you.

### **How We Share It**

We will not sell, rent, or lease to others telephone numbers or e-mail addresses. We will share the personal data you provide only with other entities and/or business partners who are acting on our behalf for the uses described above, except as provided below. (See Consent).

### **Consent**

Billings Logan International Airport will use and share the personally identifiable information you provided to us in ways related to those described above. We reserve the right to disclose any and all pertinent user information to law enforcement or other government officials as we, in our sole discretion, believe necessary or appropriate.

### **Our Commitment to Data Security**

Our host, CivicPlus, is concerned about the security of your information. To prevent unauthorized access or disclosure, maintain data accuracy, and ensure the appropriate use of information, they have put in place reasonable physical, electronic, and managerial procedures to safeguard and secure the information they collect online. They use industry standard SSL encryption technology. Sensitive data such as credit card information entered for ePayment is handled through third party processor secured networks, and is not stored on their servers.

## **External Links**

Links to third-party websites from flybillings.com are provided solely as a convenience to you. If you use these links, you will leave the Billings Logan International Airport site. We do not assume responsibility for any of these sites, their content, or their privacy policies. Billings Logan International Airport does not endorse or make any representations about them or any information, products or materials found there, or any results that may be obtained from using them. If you decide to access any of the third-party sites linked to the Billings Logan International Airport site, you do so at your own risk.

## **Cookies**

There are various technologies, including one called "cookies," which can be used to provide tailored information from a website. A cookie is an element of data that a website can send to your browser, which may then store it on your system. Some flybillings.com pages use cookies or other technologies so that we can better serve you when you return to our site. We do not use cookies or similar technology to cross-relate personal information about our visitors. You can set your browser to notify you when you receive a cookie, giving you the chance to decide whether to accept it. If you choose not to accept a cookie, some parts of the site may not function properly. For more information, please refer to user information provided with your web browser.

## **Acceptance of These Terms**

By using the flybillings.com website, you signify your assent to this Privacy Statement. If Billings Logan International Airport updates or changes this Privacy Statement, the changes will be made on this page. Your continued use of this website following the posting of changes to this Privacy Statement will mean you accept those changes.