

## I. INVITATION TO SUBMIT

The City of Billings, an Equal Opportunity Employer, is seeking Statements of Proposal to provide Passenger Boarding Bridges for the Billings Logan International Airport Terminal Project. The Boarding Bridge firm will be a part of the Terminal Expansion Project. Request for Proposal (RFP) and contract documents are available from Heather Mosser, PE, Morrison-Maierle, 406-237-1239, or by email to [hmosser@m-m.net](mailto:hmosser@m-m.net). The RFP package will be available Friday afternoon, January 8, 2021.

All Statements of Proposals must be submitted to the Office of the Director of Aviation and Transit, Billings Logan International Airport, 1901 Terminal Circle, Room 216, Billings, Montana 59105, no later than 4:00 p.m., MDST, Friday, January 29, 2021. The City may, at its option, short list from the RFPs submitted and request the selected firms to make a presentation before a selection panel shortly thereafter.

Firms must present evidence that they are fully competent and have the necessary facilities, experience, and resources to fulfill the conditions of the agreement, which will ensure a high standard of service is afforded. Firms should have extensive knowledge and experience in passenger boarding bridges. Consideration shall be given to such matters as integrity, record of past performance, technical resources and accessibility to other necessary resources. Billings Logan International Airport (BIL) reserves the right to reject any applicant which, in BIL's opinion does not have adequate qualifications. BIL reserves the right to terminate selection proceedings at any time.

The City of Billings is an Equal Opportunity Employer. The proposer(s) shall abide by the requirements of 41 CFR 60-300.5(a) and 41 CFR 60-741.5(a), which prohibit discrimination against qualified protected veterans and/or qualified individuals on the basis of disability and requires affirmative action by covered proposer(s)/bidders to employ and advance in employment qualified protected veterans and individuals with disabilities.

The City of Billings, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C §§ 2000d to 2000d-4) and the Regulations, hereby notifies all interested parties that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

The BIL has established an overall DBE goal for the year. Under any contract derived from this solicitation, the Airport is adopting a race-neutral means of facilitating DBE participation. The proposer/bidder shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contact. The proposer/bidder shall carry out all applicable requirements of 49 CFR Part 26 in the award and administration of DOT assisted contracts.

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